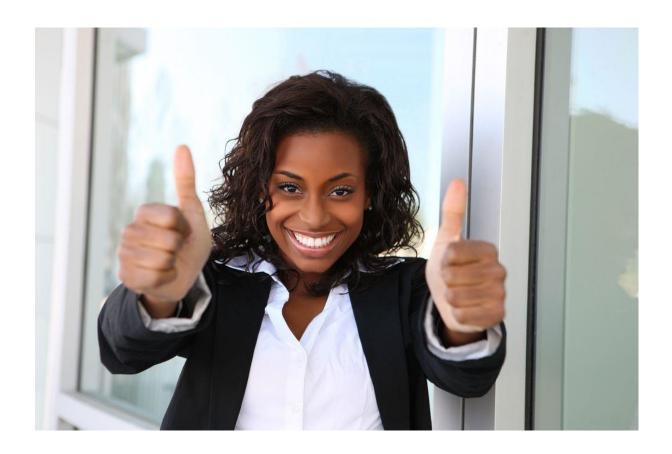
PROSKILLZ ACADEMY



HUMAN RESOURCES MANAGEMENT

COURSE BROCHURE

Course Overview

Our Human Resource Management course has been specifically created to provide you the knowledge and skills required to succeed as a professional HR expert. In addition, this course will prepare you to take the SHRM® certification examination awarded by Human Resource Certification Institute (HRCI)®, USA.

Delegates on this programme will gain hands on knowledge on how to maximise talents to fulfil business objectives through application of industry relevant case studies.

Topics

- Strategic Business Management
- ❖ Workforce Planning, Resourcing and Assessment
- * Human Resource Development & Performance Management
- Compensation, Payroll and Benefits
- Employee and Labour Relations
- Risk Management

What you get

- ✓ The ProSkillz Academy Course Manual
- ✓ Industry Case Studies
- ✓ Instructor-led Classes from Experienced Tutor
- ✓ Certificate of Course Completion
- ✓ Refreshments
- ✓ Examination Registration support

Course Delivery

Our course is a comprehensive instructor-led 4-day workshop leading to issue of certificate required to apply for the SHRM® exam. Participants would learn from industry experts through business case studies and practical scenarios.

Attendance Option

Weekend | Weekday

4 Days 4 Days

Days & Time for Classes

Training Days Training Time

Weekday Mon - Thurs 10 am - 4 pm daily

Weekend Sat & Sun I0 am - 4 pm | 12 pm - 5 pm

Location

Ikoyi, Lagos

Course Fee

Registration Tuition

№20,000 **№**130,000

Enrolment Process

- I.Pay the enrolment fee (N20,000) 2 weeks before training starts
- 2. Send your payment details to finance@proskillzacademy.org
- 3. Visit www.proskillzacademy.com, click on "Register" tab and complete Enrolment form.
- 4. Upon confirmation of your enrolment an electronic receipt will be sent to your mail box.
- 5. Pay the tuition (NI30,000) on or before training starts

- 6. Tuition can be paid once or in instalments
- 7. Instalment should be done in 2 equal payments

Account Details

Account Name: Right Skillz Business Consulting

Account Number: 0099830952

Bank: Diamond Bank

Exam Information

Project Management Professional *

No of Questions: 200

Question Type: Multiple Choice

Exam Duration: 4 hours

Exam Fee - Member: \$405 | Non – Member: \$555

Membership fee: \$139

Exam Format: Computer Based Format

Certified Associate in Project Management *

No of Questions: 150

Question Type: Multiple Choice

Exam Duration: 3 hours

Exam Fee - Member: \$161 | Non – Member: \$300

Membership fee: \$139

Exam Format: Computer Based Testing

^{*} Disclaimer: Kindly note exams are optional, training can be completed and applied to business roles without sitting for the exam.

Training Goals

- ❖ Understand in detail the structure, content and flow of "A Guide to the Project Management Body of Knowledge (PMBOK® Guide)", including how it is considered most likely to appear on the SHRM® examination.
- Learn test-taking methods that will increase your chances of passing the SHRM® exam on first trial.
- ❖ Pass the SHRM® Examination.

Why choose ProSkillz Academy?

- As a trusted brand, we are known for our focus on quality teaching and ensuring YOU pass.
- * We have the best tutors in the industry which is reflected in our international teaching standards.
- ❖ We provide pre, during and post course support for your convenience.
- ❖ All our training is practical because we use real industry case studies.
- As a learning centre, we have a significantly high pass rate.
- 93% of our participants come back to us for further training, and we provide value for money.
- ❖ We have some of the most comfortable training venues.

Contact Us

- ☐ Call us on +234 (0) 908 257 2437
- Reach us via info@proskillzacademy.com
- O Visit www.proskillzacademy.com